

How to make a payment, consult an invoice and add remarks in Revnet in just a few clicks

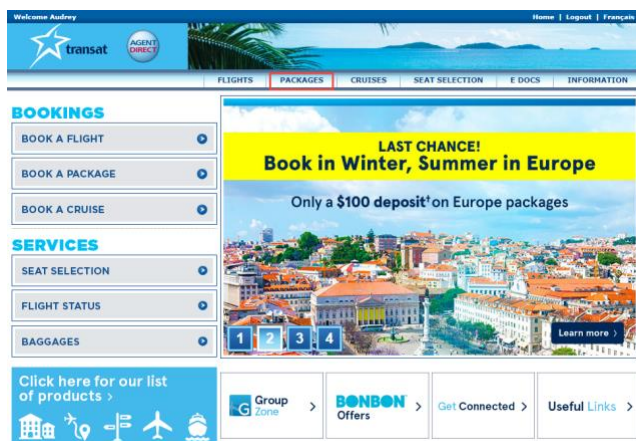


After a reservation, when you access your file via Revnet, many options are available in just a few clicks. This is applicable for bookings made online as well as booking made through the reservations department.

How to access to your file:

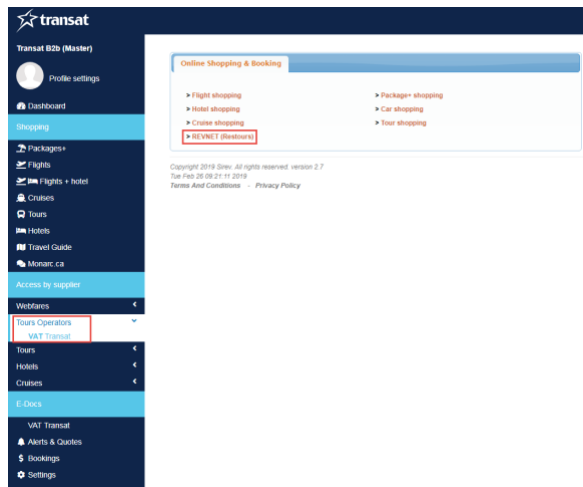
Step 1

Go to transatagentdirect.com
Select "Packages"



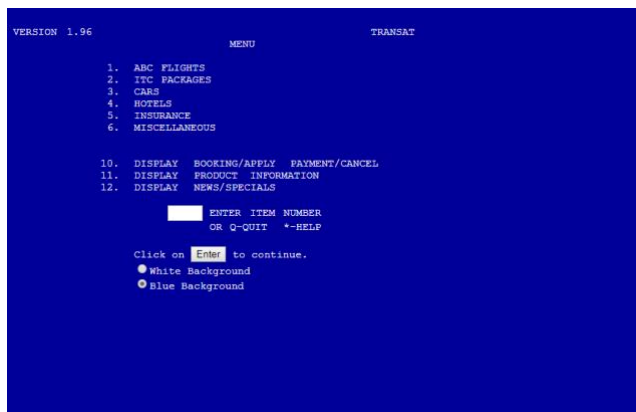
Step 2

Choose "Tours operators", then "VAT Transat"
Click on "REVNET (Restours)"



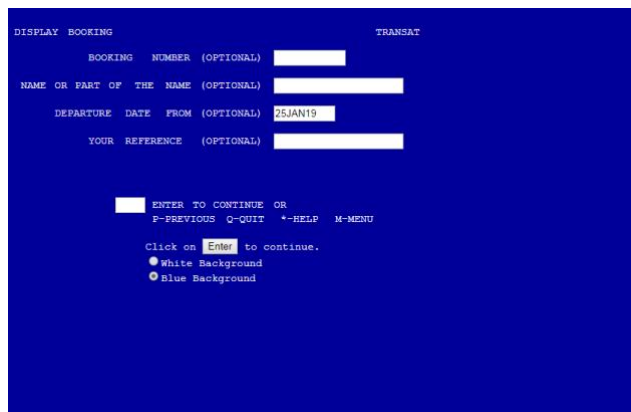
Step 3

Type 10
Click on "Enter"



Step 4

Type the booking number
Click on "Enter"



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Invoice

- Select 2. "Invoicing"
- Click on "Enter"

You will have the details of the file's billing amount.

Payment

- Select 4. "Apply payment"
- Click on "Enter"
- Enter the requested information

You will also have access to the balance due without the commission as well as the final payment date.

Codes available for "form of payment"

- Check: CH
- Visa: VI
- Mastercard: MC
- American Express: AX
- Bonbon: BB (type \$1 for the amount)

Remarks

- Select 5. "Modify Remarks"
- Click on "Enter"
- Enter the remarks code under the column REM1 to REM6

Codes available for remarks

- 1 bed: BED1
- 2 beds: BED2
- Room on high floor: HIGH
- Room near the beach: BEAC
- Quiet section: QUIE
- Pool view: POOL
- Balcony: BALC
- Terrace: TERR
- Adjoining rooms: ADJ
- Repeat guest: REPE
- Birthday: BRTH
- Wedding anniversary: ANNI

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INFORMATION      ON BOOKING      51014182
TRAVEL AGENT     : AUDREY
YOUR REFERENCE   :
STATUS          : BOOKING CONFIRMED
PASSENGERS      : 001 DOE/JOHN      MR
                  002 DOE/JANE      MS
SUBTL           : 2909.02
GSTP            : 3.00
TVOP           : 5.98
TOTAL          = 2918.00
COMM           : 160.10
GSTC           : 8.01
TVOC           : 15.97
NET            = 2733.92
PAID           : 0.00
GUAR           : 1.00
BALANCE=      2733.92

- 1.DETAILS      2. INVOICING      3. PASSENGERS
  4.APPLY PAYMENT 5.MODIFY REMARK      6. CANCEL BOOKING
P-PREVIOUS      Q-QUIT      *HELP      M-MENU

Cliquez sur  pour continuer.
● Fond d'écran blanc.
● Fond d'écran bleu.
    
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