

# **Option Flex: Standard and Extra** Find the flexibility you need

We all know that sometimes travel plans change. For ultimate flexibility should something unexpected happen, we offer two types of Option Flex for **South and Europe packages**: **Option Flex Standard** and **Option Flex Extra**.

	Option FLEX Standard	Option FLEX Extra	
Cancel your trip up to	72 hours before departure and get a travel credit <sup>1</sup>	24 hours before departure and get a refund <sup>2</sup>	
<b>Change</b> your travel dates, destination or hotel up to	72 hours before departure	24 hours before departure	The second secon
<b>Transfer</b> your package to a friend or family member up to 30 days before departure	~	~	
Price per passenger	\$89	\$149	
With Option Flex Standard, you ca	n cancel your trip up to 72 hours before	departure and get a travel credit in the	

With Option Flex Standard, you can cancel your trip up to 72 hours before departure and get a travel credit in the amount of the penalty at the time of cancellation, and a refund for the balance and in accordance with the cancellation terms outlined on www.transat.com.

terms outlined on www.transat.com. <sup>2</sup>With Option Flex Extra, you can cancel your trip up to 24 hours before departure and get a refund for the amount paid at the time of cancellation and in accordance with the cancellation terms outlined on www.transat.com. Some restrictions apply.

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### FREQUENTLY ASKED QUESTIONS Option Flex

#### 1. What is Option Flex?

Available for purchase on South and Europe packages, Option Flex allows travellers to change their travel dates, destination and/or hotel, cancel their trip or transfer their vacation package to a friend or family member, offering them flexibility and peace of mind.

#### 2. Why does Transat offer two types of Option Flex?

More than ever, travellers want flexibility, and for some, getting a refund should they decide to cancel their booking is very important. So, to give them the ultimate level of flexibility, we offer two types of Option Flex for South and Europe packages: Option Flex Standard and Option Flex Extra.

The flexible terms and conditions offered with Option Flex Standard and Option Flex Extra override our regular terms and conditions, except for changes made 45 days or more before departure where the regular conditions applies. Please review our <u>terms and conditions</u>.

### 3. What is the difference between Option Flex Standard and Option Flex Extra?

For \$89 per person, Option Flex Standard allows travellers to:

- Change their travel dates, destination, hotel or room category up to 72 hours before departure from Canada
- **Cancel** their trip up to **72 hours before departure** from Canada and get a travel credit in the amount of the penalty at the time of cancellation, and a refund for the balance according to the original method of payment.
- Transfer their vacation package to a friend or family member up to 30 days before departure

For **\$149** per person, **Option Flex Extra** offers even more flexibility than **Option Flex Standard** and allows travellers to:

- Change their travel dates, destination, hotel or room category up to 24 hours before departure from Canada
- **Cancel** their trip up to **24 hours before departure** from Canada and get a refund for the amount paid at the time of cancellation excluding the value of Option Flex Extra and according to the original method of payment.
- Transfer their vacation package to a friend or family member up to 30 days before departure

# 4. Can Option Flex be purchased by customers who have a COVID-19 travel credit?

Yes, customers who would like more flexibility can purchase Option Flex Standard or Extra when redeeming their COVID-19 travel credit for a package.

# 5. What commission is earned on Option Flex Standard and Option Flex Extra?

Commission on Option Flex Standard and Option Flex Extra is 15%.

In the event of a cancellation of a booking with Option Flex Extra, the agent will lose commission on that booking; however, they will retain the commission paid on Option Flex Extra, plus \$50 per traveller (adult or child) as compensation. The \$50 applies only to files that were paid in full.

## 6. Which products does Option Flex Standard and Option Flex Extra apply to?

Option Flex applies to Transat South and Europe packages. It is available all year round. Option Flex must be purchased by all customers sharing the same room and paid for at the time of the booking and is non-refundable.

For the South, it does not apply to groups, air-only bookings, à la carte hotels, United States packages, Cartagena & Baru Duo packages, or packages that include flights with an airline other than Air Transat. Option Flex also does not apply to packages to Marival Resorts, Sandals Resorts, Beaches Resorts, Couples Resorts or Velas Resorts.

For Europe, Option Flex does not apply to groups, air-only bookings, à la carte hotels, Tours, Sorrento & Amalfi multi-city packages, Sorrento & Positano multi-city packages, or packages that include car rental, flights with an airline other than Air Transat or transfers by air, train, cruise, ferry or speedboat.

## 7. Are Option Flex Standard and Option Flex Extra available for group bookings?

We have a Group Flex Program that offers flexibility to groups of up to 30 passengers travelling to the South (excluding USA). Names of travelers and payment must be added to the booking when Group Flex is purchased. All passengers sharing the same room must purchase Group Flex. When booking, please check with your Transat group agent for the conditions, as these may change during promotional offers.

Group Flex is not available on packages to Europe.

### 8. Can Option Flex be purchased after a package has been booked?

No, Option Flex Standard or Option Flex Extra must be purchased at the time of booking and is non-refundable. However, when the package is transferred to a friend or family member, they must purchase the same type of Option Flex as the other customers sharing the same room.

#### 9. Are Option Flex travel credits transferable?

No. Option Flex travel credits are non-transferable.

#### CHANGES

### 10. Can more than one change be made to the same file?

Yes. Multiple changes can be made, but they must all be made at the same time, and only once. Additional changes after that will be subject to penalty. Changes are subject to availability.

### FREQUENTLY ASKED QUESTIONS Option Flex

#### 11. If the package price is higher after a change, will the customer be required to pay the difference? If lower, will they be refunded?

If the price for the new travel dates/destination/hotel/room category is higher, the client must pay the difference. No refund will be given should the price be lower than the initial price.

#### 12. Can customers repurchase Option Flex on a new package?

Yes. Option Flex Standard or Option Flex Extra can be repurchased but only at the time the change is made.

#### CANCELLATIONS

#### 13. How long after cancellation do customers have to wait before booking another package?

For both Option Flex Standard and Option Flex Extra, customers must wait 15 days after cancellation to make a new booking.

#### 14. Can Option Flex credits be used on any product?

Yes. Option Flex credits can be redeemed for any Transat or Air Transat product.

#### 15. How can customers with Option Flex Standard or Option Flex Extra cancel their bookings?

Travel agents are required to complete our online <u>cancellation</u> form to process the request.

If the travel agent is not available within the time window required for cancellations, customers should complete the online <u>cancellation form</u> to process the request.

#### 16. Will customers be refunded if they cancel a booking with Option Flex Standard or Option Flex Extra?

Customers who purchased **Option Flex Standard** can get a travel credit in the amount of the penalty at the time of cancellation, and the balance will be refunded in the original method of payment. The refund excludes the amount paid for Option Flex Standard.

They will receive the travel credit and refund within about 15 days. Travel credits will be issued in the name of each traveller on file at their travel agency and may be redeemed for any Transat product.

Customers who purchased **Option Flex Extra** can get a refund for the amount paid at the time of cancellation, in the method of payment on file. This excludes the amount paid for Option Flex Extra.

#### 17. How long are travel credits valid for?

Option Flex credits will remain valid for 12 months from the original return date. In order for the Option Flex credit to be applied to a new file, travel must be completed before the expiry date.

## 18. Can a customer book through another travel agency after cancelling?

No. After cancelling, the Option Flex credit will remain on their file; therefore, they will need to rebook with the same agency. In the event that the original travel agency is closed, clients are asked to contact Transat directly.

### 19. Can customers use Option Flex as a way to secure a lower rate if their package price drops?

No. There is no refund if their package price drops.

#### 20. Is Option Flex the same price for children?

Yes. The price and conditions remain the same for all travellers who purchase Option Flex.