

# How to complete seat selection online in just a few clicks



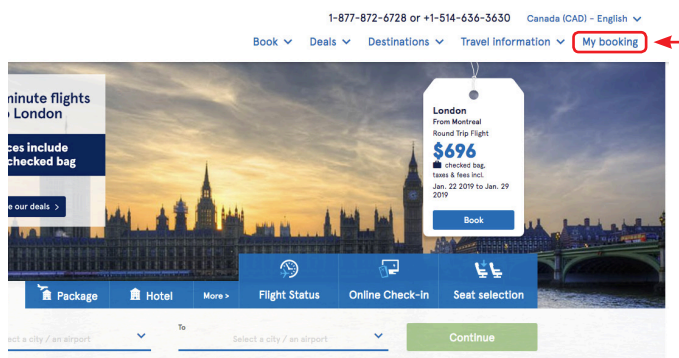
To complete seat selection online, with or without Option Plus, the procedure is the same whether the selection is paid or included. When included, the payment will be at \$0, unless the client chooses Option Plus.

Please note that for families of 5 or less including a child aged 2 to 11, an assignment will be made by the system within four days of the reservation.

## Two options are available, here's how:

### Go to [airtransat.com](http://airtransat.com)

- › Choose "My booking"
- › Click on "If you are a Travel Agent, click here"
- › Enter the information of the file as well as those of the agency to access the seat selection.



#### Manage my Booking



##### Flight Bookings

NEW: You can now consult and manage your booking even more easily! Book Option Plus and select your seat in advance, add an additional piece of baggage or pre-order a gourmet meal!



##### Package Bookings

Electronic Documents for Vacation Packages are available 45 days prior to your departure.

#### Fill out the form below

To access your booking, use the **confirmation number** on your e-documents:

- Flight >
- Package >

Note: If you have just made your booking, please allow for a delay of 15 to 30 minutes for your file to generate.

First name	Last Name
Confirmation number	Departure date

Continue

For reservations made via Club Med, click here >

If you are a Travel Agent, click here >

### Go to [transatagentdirect.com](http://transatagentdirect.com)

- › Choose "Seat Selection"
- (at the top or the left of the screen)
- › Enter the information of the file to access the seat selection.

